

**AGENDA
BOARD of FINANCE
SPECIAL MEETING
MONDAY, AUGUST 8, 2005 at 7:45 pm
ROOM 206 – TOWN HALL**

**This meeting replaces the August 16th Regular Meeting of the Board of Finance.
That meeting is cancelled.**

- 1) REGISTRAR of VOTERS** – To review and take action on a request by the Registrars of Voters that we appropriate from Contingency \$ 15,483 for the Primary Election on September 13th. Our vote will be contingent on the Board of Selectmen approving and forwarding the request at their next meeting.
- 2) BENEFITS – EMERGENCY SERVICE WORKERS** – To review the first draft of the regulations – should they be available by this date, and to discuss the current status of the program.
- 3) TOWN COUNSEL TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10108011-82070	IT – Operations	21,348	10105091-82007	Professional Services	41,617
10105381-82007	Regulatory counsel	5,321			
10102011-82007	Admin Officer – Prof Services	2,000			
10102021-81003	Admin Officer – Seasonal	4,123			
10102031-81002	HR – Part Time	1,433			
10104011-81002	Finance – Part Time	1,003			
10108011-82050	IT – Telecomm	6,389			
	TOTAL	41,617		TOTAL	41,617

- 4) **SENIOR CENTER TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

Increase:			Increase:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10502501-48021	Commission on Aging – Van	5663	10502501-81002	Sr Transportation – Part Time	5,634
			10502501-83004	Sr. Transportation – Fuel	29
	TOTAL	5,663		TOTAL	5,663

- 5) **EMPLOYEE BENEFITS TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10701001-82106	Social Security Planning –	4,200	10701001-82100	Medical Insurance	11,000
10201011-82012	Consulting	11,000	10701001-82101	Dental Insurance	8,500
10701001-82110	Actuarial Services	3,000			
10703611-82526	General Liability	1,300			
	TOTAL	19,500		TOTAL	19,500

- 6) **PUBLIC WORKS TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
10401011-82002	Conferences and Meetings	\$1200	10401011-81003	Seasonal & Temporary Salary	\$1,500
10402144-82023	Paving Services	300			
	TOTAL	\$1,500		TOTAL	\$1,500

- 7) **ANIMAL CONTROL TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance:

From/Increase			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
22030610-81004	Overtime	586	22030610-81001	Full Time Salary	33,219
22030610-81005	Longevity	550	22030610-82106	Social Security	458
22030610-81006	Statutory Bonus	100			
22030610-82009	Advertising	39			
22030610-82018	Vet Service	1,961			
22030610-82033	Program Exp	75			
22030610-83001	Office Supplies	79			
22030610-83007	Oper Supplies	37			
22010410-49100	Transfer In	30,250			
10704000-86600	Contingency	30,250	10306000-87001	Transfer to Animal Control	30,250
TOTAL		63,927	TOTAL		63,297

- 8) **WASTE MANAGEMENT TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
24545154-82013	Refuse Disposal	7,147	24545154-81004	Overtime	395
			24545154-83007	Operating Supplies	438
			24545624-82103	Life & AD&D	29
			24545164-82021	Hazardous Waste Disp	6,228
			24545624-82106	Social Security	57
TOTAL		7,147	TOTAL		7,147

- 9) **PARKING TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
24848014-82042	Office Equip rep	2,000	24848011-82033	Program Expense	2,947
24848014-82051	Electricity	7,039	24848014-82041	Facility Repair	8,609
24848014-81004	Overtime	439	24848014-82050	Telecommunications	40
24848011-82700	Overhead	7,411	24848014-82053	Potable Water	607
			24848014-83005	Heating Fuel	119
			24848014-83006	Uniforms	440
			24848624-82100	Medical Insurance	1,013
			24848624-82101	Dental Insurance	2,472
			24848624-82103	Life & AD&D	4
			24848624-82106	Social Security	638
TOTAL		16,889	TOTAL		16,889

- 10) **SEWER OPERATIONS FUND TRANSFER**—Review and take action on request of the Finance Director for the following transfer of appropriations:

RESOLVED:

That the following transfer of appropriations is approved by the Board of Finance

From			To		
Acct #	Account	Amount	Acct #	Account	Amount
Sewer Admin			Sewer Admin		
24488804-81004	Overtime	5,280	24448804-81001	Sewer Payroll – Full Time	72
24448804-82033	Water Use Data	4,772	24448804-82004	Clerical Services	160
			24448804-82012	Legal Fees	6,088
			24448804-82333	Engineering	8,344
			24448804-83001	Office Supplies	190
Sewer Collection & Treatment			Sewer Collection & Treatment		
24448814-82003	Training services	1,755	24448814-81003	Seasonal & Temp	2,634
24448814-82040	Motorized Equip. Repair	5,000	24448814-81004	Overtime	2,551
24448814-82041	Facility Repair	24,159	24448814-82051	Electricity	18,267
24448814-82050	Telecomm	1,077	24448814-82053	Potable Water	3,820
24448814-83007	Operating Supp	9,205	24448814-830041	Motor Fuel & Lubricants	2,297
24448814-84031	Root Control	4,209	24448814-83005	Heating fuel	6,204

Sewer Treatment

Sewer Treatment

24448824-82060

Sewage Treatment

1,641

Sewer Overhead

24448834-82106 Social Security

1,685

Sewer Overhead

24448834-82100

Medical

1,561

24448834-82101

Dental

3,243

24448834-82103

Life & AD&D

70

57,142

57,142

11) FINANCIAL REPORTS – To review the year end and monthly financial reports

Note: Being a Special Meeting – no other items can be added to the agenda